



# Film & Media Arts MFA

## Graduate Program Handbook

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# Welcome to the MFA Program in Film & Media Arts

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The Master of Fine Arts in the Department of Film & Media Arts at the University of Utah is a three-year program designed to develop filmmakers who want to push the boundaries of conventional fictional and documentary storytelling.

Starting with a comprehensive foundation in the production, criticism, and history of film and media arts, students work closely with faculty committees to design a course of study that meets their creative and professional goals. Our students write, direct, and produce multiple projects over the course of their degrees, and exit the program prepared for careers as independent artists, contract professionals, and film and media teachers.

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## Contact Information

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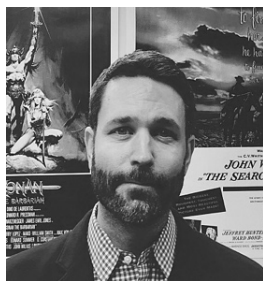
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# Important Deadlines

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## Departmental Deadlines

- A supervisory Committee must be formed by the end of the student's first semester of graduate work.
- Students must organize a mandatory meeting with their committee during the fall semester of both the second and third year of study.
- Graduate students will exhibit their work to faculty and fellow graduate students at the end of both the first and second year.
- Students will take the Departmental comprehensive examination on the first Friday of the fourth semester. In the exam, students will identify 15 of 25 film studies terms (drawn from either the period 1895-1952 or from 1952 on), compose one essay about material covered in FILM 6350: Film Theory and compose a second essay in response to one of two questions about material covered in the two graduate seminar courses. Students may pass, pass with distinction, or fail both parts of the examination.
- A document to accompany the final thesis project must be submitted to the student's committee two weeks before the date of the defense. This document will consist of the thesis proposal accompanied by a description of the pre-production, production, and post-production of the thesis project and an artist's statement regarding the project.
- A formal thesis proposal must be submitted to the student's committee by the start of the third year of Graduate work; it will consist of a description, timeline, and budget for the thesis project and may also include other material as determined by the student's committee.
- Oral defenses must be completed by the last day of the final exam period of the graduation semester.
- Students planning to apply for either the University Teaching Assistantship (UTA) or Graduate Research Fellowship (GRF) must submit a brief description of their proposed project to the Director of Graduate Studies before the fall break. The Director of Graduate Studies and Department Chair will determine which, if any, proposals the department will support. Chosen students will have all application materials ready for review and requests for letters of support/recommendation submitted to faculty prior to Thanksgiving weekend.
- Students requesting letters of recommendation from faculty should observe the following guidelines:
  - Give at least two weeks' notice for requests
  - Provide a copy of most recent CV

- Include a copy of application letter/letter of interest
- Include position description if available

## University Deadlines

Use the following links to check on important University of Utah deadlines:

- Academic calendar deadlines: <https://registrar.utah.edu/academic-calendars>
- International Teaching Program deadlines: <https://gradschool.utah.edu/ita/important-dates-and-deadlines>
- Thesis Office manuscript submission deadlines: <https://gradschool.utah.edu/thesis/calendar>
- University Fellowship deadlines, including Teaching Assistantship & Research Assistantship deadlines: <https://gradschool.utah.edu/tbp/graduate-fellowship-opportunities>
- Graduation deadlines: <https://registrar.utah.edu/graduation>

# Program Requirements

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## Admission Requirements & Procedures

The Department of Film & Media Arts accepts applications for fall admittance. **The application deadline is December 31st.**

To apply to the MFA in Film & Media Arts, complete the online Graduate School application ([found here](#)). For the graduate school application, you will need the following items:

- Transcripts
  - Transcripts from all prior higher education institutions you have attended, which you will upload via the online application. If you are accepted to the program you will be required to provide official transcripts directly to the admissions office.
- Critical Writing Sample
  - A sample of critical writing from 8-20 pages.
  - This piece of writing should showcase your analytical skill and understanding of film and/or art and the humanities.
  - Scripts are not suitable writing samples for this purpose but may be included as a supplement to the creative submission detailed below.
- Letter of Personal Intent
  - In your letter, explain why you want to attend the University of Utah and what you hope to accomplish during your studies here. We are interested in your ideas about filmmaking and how you express yourself in writing.
- Letters of Recommendation
  - Enter contact information for three references into the online application portal. The system will automatically send a request to your references for their letter, which they can then upload to the system

In addition to the Graduate School application you must submit the following to the Department of Film & Media Arts:

- Creative Submission
  - An example of your own work in film or video indicative of your personal creative approach to the medium. Your creative submission should showcase no more than 20 minutes of the best examples of your filmmaking work. At least one complete piece should be included; "reels" or short excerpts of pieces are not preferred by the committee. You may submit your work as a DVD or URL link. **An electronic version is preferred.** Along with your work, please include a separate document describing the medium, date completed, role in the submitted work, and any other relevant information.



- Your creative submission should be sent via email to [merritt.mecham@utah.edu](mailto:merritt.mecham@utah.edu), or mailed to:

Film & Media Arts  
375 South 1530 East, Room 270  
Salt Lake City, UT 84112

Admissions standards for the University of Utah Graduate School:

<https://gradschool.utah.edu/graduate-catalog/admissions>

Admissions standards for the University of Utah:

<https://admissions.utah.edu/apply/graduate>

## International Students

International applicants should refer to the international admissions office for specific admissions standards and questions: <https://admissions.utah.edu/international-graduate/>

International students wishing to participate in the graduate teaching assistantship program must comply with International Teaching Assistant Program requirements. Students should be aware that this may require early arrival on campus for the first admitted semester.

<https://gradschool.utah.edu/ita/ita-clearance-process/>

## Program Coursework

The Department of Film & Media Arts requires a minimum of 55 graduate level credit hours for graduation.

### Required Courses

- FILM 6010, Introduction to Graduate Studies, (students must complete during their first semester)
- FILM 6110 - Film History until 1952 -OR- FILM 6120 -Film History from 1952
- FILM 6350 – Film Theory
- 2 sections of FILM 6370 – Graduate Seminar
- A minimum of six (6) Thesis Project hours, FILM 6950
- Graduate students must complete two graduate seminars (FILM 6370), Film Theory (FILM 6350) and Film History during their first four semesters. At least one seminar plus Film Theory must be completed during the first 3 semesters and Film History is recommended prior to sitting the comprehensive exam which takes place early in the fourth semester.

### Elective Courses

Students will select coursework at the 6000 level from the offerings on the Film & Media Arts class schedule. Students may take coursework outside the Department of Film & Media Arts with approval from their committee.

### Program of Study

A minimum of six credits of thesis project research is required by The Graduate School. All course work counted toward the degree must be approved by the student's supervisory committee.

A draft program of study, completed in consultation with the supervisory committee, including 55 units of coursework must be entered by the end of the second semester. One semester prior to graduation, a complete program of study should be entered into the Graduate Records Tracking System by the Graduate Advisor and then approved by the student's supervisory committee and the director of graduate studies. Once the student is admitted to candidacy for the master's degree, this program of study is reviewed by The Graduate School

Faculty Consultation, course number 6980, does not count toward thesis hours or fulfillment of degree requirements on the program of study.

### **Supervisory Committee Formation**

The supervisory committee is responsible for approving the student's academic program, approving the thesis project, and administering and judging the final oral examination (thesis project defense). The chair of the supervisory committee directs the student's thesis project. Decisions concerning program requirements, examinations, and the thesis project are made by majority vote of the supervisory committee.

All University of Utah faculty members including regular (tenured or tenure track) research, clinical, emeritus, visiting, career-line, and adjunct are eligible to serve as supervisory committee members. The faculty member must hold an academic or professional doctorate, the terminal degree in the relevant field, and/or must have demonstrated competence to do research and scholarly or artistic work in the student's general field. Persons not from the University of Utah may also serve as committee members upon approval of a student's Committee chair and the Dean of The Graduate School (a vita for the proposed committee members should accompany the request). Committee chairs should be selected from regular faculty (tenured or tenure track). Students wishing to have career-line faculty chair their committee must seek an exception to policy from the graduate school and must first provide the Director of Graduate Studies with a detailed rationale for doing so. Immediate family members are not eligible to serve on a student's supervisory committee.

A supervisory committee must be formed by the end of the student's first semester of graduate work. The committee must be in place by the Friday before Spring Break. Students who don't meet the deadline will be assigned a committee by the Director of Graduate Studies. It is the responsibility of the student to approach prospective committee members with consideration to

their willingness and availability to serve in such a capacity. Faculty have the right, however, for justifiable academic reasons, to refuse to serve on a student's supervisory committee.

When the committee is selected the student must provide a list of members to the Graduate Advisor so that they may be entered in the graduate tracking system.

Master's supervisory committees consist of at least three faculty members, the majority of whom must be regular (tenured or tenure track) faculty in the student's major department.

Students must organize a mandatory meeting with their committee during the fall semester of both the second and third year of study.

Graduate students will exhibit their work to faculty and fellow graduate students at the end of both the first and second year.

## **Comprehensive Exam/Thesis Project**

### **Departmental Written Comprehensive Examination**

Students will take the Departmental comprehensive examination on the first Friday of the fourth semester. In the exam, students will identify 15 of 25 film studies terms (drawn from either the period 1895-1952 or from 1952 on), compose one essay about material covered in FILM 6350: Film Theory and compose a second essay in response to one of two questions about material covered in the two graduate seminar courses. Students may pass, pass with distinction, or fail both parts of the examination.

Students may be required to re-take the whole or any part of the examination at the discretion of the supervisory committee and the Director of Graduate Studies.

### **Thesis Proposal**

A formal thesis proposal must be submitted to the student's committee by the start of the third year of Graduate work; it will consist of a description, timeline, and budget for the thesis project and may also include other material as determined by the student's committee.

### **Creative Project and Oral Defense**

The thesis defense will consist of work completed as part of the student's six thesis project hours. Thesis projects may originate in course work, but the final work must represent a significant development, expansion, or transformation of the original.

The oral examination is administered and evaluated by the supervisory committee during the semester in which the student anticipates graduation and may not be administered until the Written

Comprehensive Examination and all course work has been completed and evaluated, with the exception of those courses in which the student is currently enrolled.

A document to accompany the final thesis project must be submitted to the student's committee two weeks before the date of the defense. This document will consist of the thesis proposal accompanied by a description of the pre-production, production, and post-production of the thesis project and an artist's statement regarding the project.

Students must deposit a copy of their thesis project with the Department in appropriate form i.e. DVD, Blu-ray, paper, photographs.

The supervisory committee chair must electronically sign the Report of the Final Project for the Master's Degree and the Report of the Final Examination in the Graduate Tracking System by the last day of the semester in which the student expects to graduate.

## **Applying for Graduation**

All candidates for graduation must complete an Application for Graduate Degree with the Graduation Division of the Office of the Registrar. Applications are due during the semester PRIOR to graduation.

Details about this application, including application deadlines and the required form, are available at <http://registrar.utah.edu/handbook/graduategraduation.php>.

# Academic Requirements and Policies

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## Minimum GPA

The candidate is required to maintain a 3.0 or higher cumulative GPA in course work listed on the Program of Study for the master's degree. A grade below B is not accepted toward a graduate degree.

## Continuous Registration

All graduate students must be registered for at least one course from the time of formal admission through completion of all requirements for the degree they are seeking, unless granted an official leave of absence. Students not on campus and not using University facilities are not expected to register for summer term. Students must, however, be registered during summer term if they are taking examinations or defending theses/dissertations. If students do not comply with this continuous registration policy and do not obtain an official leave of absence, they will be automatically discontinued from graduate study. In this case, students will be required to reapply for admission to the University through Graduate Admissions upon approval of the department. Students should be registered for graduate level courses 5000-6000 level for masters until they have completed all requirements for the degree including the comprehensive exam and defense of the thesis project.

## Leave of Absence

Students who wish to discontinue their studies for one or more semesters (other than summer term) must complete a *Request for Leave of Absence Form*. The form must be approved and signed by the supervisory committee chair and department chair and then forwarded to the Registrar's Office for processing.

Requests for leaves of absence may be granted for up to one year for circumstances related to:

- a serious health condition of the student or family member,
- parental leave to care for a newborn or newly adopted child,
- a call to serve in military service, or
- other compelling reasons that the student's department believes is in the best interests of both the student and the University.

The form requesting a leave of absence for a current semester must be completed and received in The Office of the Registrar by the last day of classes of that semester. Leaves of absence are not granted retroactively. Students must officially withdraw from classes in any semester for which a leave is granted; failure to formally withdraw results in the reporting of E or EU grades for all

classes. For more information about official withdrawal, see *Grading Policies* in the Undergraduate Information section of this catalog.

The period during which a leave of absence is granted does not count toward the period allowed to complete the degree. Leaves are granted for a maximum of one year at a time, and may be renewed by submitting a new form to The Office of the Registrar. The leave of absence is void if a student registers for classes in a semester for which a leave was granted.

### Family & Medical Leave

Students who need time off for care-giving and bonding with a newborn or newly-adopted child or for reasons of illness in the family or any other circumstances covered by the Family Medical Leave Act are entitled to a family leave of absence for one semester or for any shorter period within a semester or for a period of up to 12 consecutive weeks which may fall partly in two successive semesters. The Department of Film and Media Arts cannot guarantee—and would not normally expect to be able to offer financial support to Teaching Assistants on family leave at their usual rate of compensation. Please talk with the Department Chair or Director of Graduate Studies if you wish to apply for family leave.

Returning to the Program After a Leave of Absence: If the student took an official leave of absence, or maintained the minimum continuous registration, then there is no special arrangement necessary for the student's return. If a student has a lapse in registration without a leave having been granted, then the student must reapply to the program.

### **Time Limit to Degree**

All work for the master's degree must be completed within four consecutive calendar years. On recommendation of the student's supervisory committee, the dean of The Graduate School can modify or waive this requirement. If the student exceeds the time limit and is not granted a modification or waiver, the department has the option to discontinue the student. Students whose studies have been interrupted for long periods of time and who have been granted extended time to complete their degrees may be required to complete additional courses, to pass examinations, or otherwise to demonstrate that they are current in their field.

### **Dismissal Policies & Procedures**

The focus of the Graduate Program is mature, in-depth artistic and scholarly research. Success in completing the Master of Fine Arts degree requires self-directed thought as well as sustained effort and completed projects in all coursework and fulfillment of departmental responsibilities. It also requires responsibility, accountability and collegiality in one's dealing with the faculty, other students and the department at large. Graduate students are expected to maintain a 3.0 or higher GPA (B average or higher). Failure to maintain a 3.0 GPA places that student on probation and will

trigger a mandatory meeting with the Department chair as detailed below. (A grade below B in a required graduate course cannot be applied towards a graduate degree and that course will have to be repeated.)

During the fall semesters of each year, a student evaluation/review will result in one of the following actions:

- Positive Faculty Review, allowing the student to progress with their graduate studies.
- Probation: If a student's ongoing work in any area of the curriculum is unacceptable, he or she will be graded accordingly and placed on probation pending a meeting with the Department Chair, who, after consultation with the Director of Graduate Studies, the student's Committee Chair and any or all other faculty members whom the Department Chair deems appropriate, will provide written documentation of the requirements that the student needs to fulfill to remain in the program and to be removed from probation. This letter will include time limits by which such requirements need to be completed. If the requirements are not met, then the student may be dismissed at which point s/he will be required to return all Department equipment, including keys and cards which grant entry to restricted areas, at the earliest possible time. (At the student's request, the Chair will call a meeting of the entire faculty either to gather viewpoints or to vote on a student's progress.) One consequence of probation, at the discretion of the Department chair may be the loss of any TA-ship currently held by the student for the duration of the semester during which that student is on probation.

In addition, students may be terminated from the program for the following reasons:

- failure to establish a committee by the end of the first week of their third semester.
- failure to satisfactorily complete the qualifying exam at the second attempt. (If upon completion of the exam the first time, the Department evaluators determine that the student's responses do not show satisfactory understanding, the student may be required to rewrite one or more than one section of the exam.)
- failure to re-establish a valid committee if for any reason a member or member of the original committee is removed from it, whether by request of the student or the committee member. In such instances the student will be given reasonable time—of at least a month—as determined by the Department chair, in which to find another faculty member or members willing to serve on the student's committee. However, a student may not graduate with an incomplete committee and any new member or members may request that graduation be postponed.

## Financial Support

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Graduate students typically receive financial support in the form of teaching assistantships, which enable students to gain valuable instructional experience in a variety of undergraduate Film & Media Arts courses. Teaching assistants receive a 75% tuition waiver through the *University of Utah's Graduate School Tuition Benefit Program*, in addition to a stipend. Assistantships are awarded for a maximum of six semesters, contingent on satisfactory teaching performance and satisfactory progress toward the degree.

Graduate students may also apply for *a range of scholarships and fellowships offered by the College of Fine Arts and the University*.

Information about current tuition and fees is *available on the University's Financial & Business Services site*.

## Teaching Assistant Responsibilities & Policies

We suggest that students who hope to teach in the department or in their future careers take CTLE 6000, Teaching in Higher Education

Teaching assistants are expected to conduct themselves according to University of Utah regulations regarding professional conduct and student rights. University Regulations can be found at <http://www.regulations.utah.edu/index.html>.

Teaching assignments vary and may include the following:

- Assistant to the instructor of record for a course
- Instructor of record for a class
- Lab/Equipment room assistant

Responsibilities for each assignment are at the discretion of the instructor of record/supervisor. Students should expect a workload commensurate with the level of tuition benefit received as follows:

- 100% benefit – 20 hours per week
- 75% benefit – 15 hours per week
- 50% benefit – 10 hours per week

## Residency

To maintain TBP eligibility, all domestic nonresident students must apply for Utah residency upon completion of 40 graduate level semester credit hours at the University of Utah. Go to [www.admissions.utah.edu](http://www.admissions.utah.edu) for details on how to qualify and how to apply for residency reclassifications.



# Student Awards

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## College/University Fellowships and Awards

### *Fine Arts Fees (FAF) Grants*

Any College of Fine Arts' student group that is registered with ASUU may apply for funding from the Fine Arts Fees Grants Funding Committee for noncredit activities that 1) enhance student learning and/or 2) enhance the student experience for the larger University community and/or 3) create or host fine arts events on campus and in the greater Salt Lake City area. Projects must originate in the College of Fine Arts, be advised by a College of Fine Arts faculty member and the department chair or director, and may involve students from other colleges.

*Visit the FAF Grant page [here](#).*

### *College of Fine Arts Graduate Research Excellence Fellowship*

The College of Fine Arts Graduate Research Excellence Fellowship complements the Graduate School's Graduate Research Fellowship. Both fellowships are given on a competitive basis to provide an outstanding graduate student with an opportunity for full-time creative and/or scholarly research, usually designed to complete a dissertation or thesis projects. To be considered for the CFA Fellowship, the Department/School must first nominate the graduate student for the Graduate School's Graduate Research Fellowship. If the Department/School's candidate(s) are unsuccessful at the campus level, the unit may submit one graduate student's application to the CFA for consideration.

*For more information, [click here](#).*

### *The Endowed Beverley Taylor Sorenson Arts Learning Program Teaching Assistant*

The Endowed Beverley Taylor Sorenson Arts Learning Program (BTSALP) Teaching Assistant (TA) is a fully funded assistantship granted to one outstanding graduate student in the CFA who is passionate about furthering the field of arts education both in research and in practice. Applicants do not need to be pursuing an arts teaching graduate degree in the CFA to be considered, but they must provide strong evidence of school or community-based pedagogical experience working with young people in grades K-12.

*Find the BTSALP TA Application [here](#).*

## External Fellowship & Award Opportunities

A list of external fellowships is available at <https://gradschool.utah.edu/tbp/external-opportunities>, and students also have access to Pivot, a new tool for finding foundation funding. <https://osp.utah.edu/news/pivot.php>

## Student Travel Assistance

### College of Fine Arts Individual Student Travel Grants

This travel fund is to support Individual Undergraduate or Graduate Students' travel to present or perform their scholarly or creative research at national or international venues. There is a limit of \$750 International/\$500 National per academic year for each applicant, and funds will be disbursed on a first-come basis.

*Find the Individual Student Travel Application - 2019-20 here.*

Please e-mail a completed application form to the CFA Associate Dean and be sure to include a copy of the formal invitation to present or a link to the conference/presenting organization's website listing you as a presenter/performer and a paragraph from your department chair, school director, or faculty advisor explaining why this presentation/performance is important to your graduate career and/or education. Please direct any questions about the Individual Student Travel Grants to [melonie.murray@utah.edu](mailto:melonie.murray@utah.edu). **Please send all communications through your uMail and check it regularly for responses. E-mails sent from/to private e-mail addresses (gmail.com/hotmail.com/yahoo.com/etc.) are not being successfully sent/received.**

Please note that the Dean's Office Graduate Student Travel Fund is not available for travel that could be funded by the CFA FAF Grants.

### Graduate School Grants

Graduate Student Travel Assistance Award (GSTAA) and the Early Career Professional Development Program (ECPDP). More information on these awards is here: <https://gradschool.utah.edu/current-students/graduate-student-travel-assistance-award>.

## Financial Resources

- Personal Money Management Center: <https://personal-money-management.utah.edu>
- Pivot: <https://osp.utah.edu/news/pivot.php>
- Feed-U Pantry: <https://union.utah.edu/resources-spaces/feed-u-pantry/hours-about-us>

# Student & Faculty Code

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## Code of Conduct

Graduate School Code of Conduct. The Graduate School is committed to fostering excellence in our community of scholars and leaders. We recognize that diverse and inclusive teams are most likely to produce creative and impactful scholarship and are eager to ensure that each member of our academic community is respected and valued for their unique contributions. This Code of Conduct upholds the Graduate School's commitment to conduct graduate and postdoctoral education according to the highest ethical and professional standard in compliance with all applicable University, state, and federal regulations.

The Graduate School is committed to providing a safe, harassment-free and discrimination-free environment for everyone. Harassment includes offensive comments or denigrating jokes related to nationality, gender, sexual orientation, disability, age, physical appearance, body size, race, religion, or veterans status, sexual images in public spaces, deliberate intimidation, stalking, following, harassing photography or recording, inappropriate physical contact, unwelcome sexual attention, and harassment through social media.

All University faculty, staff, and students are expected to comply with the applicable anti-harassment, anti-discrimination, and scientific and professional ethics laws and policies in effect at the University of Utah and at the institutions where they may be visiting.

Members of the University of Utah community who wish to report a violation of this Code of Conduct are encouraged to speak to or contact the appropriate administrator or Dean, including the Department Chair or Director of Graduate Studies of their academic program, the Dean of the Graduate School (David Kieda) and/or Associate/Assistant Deans of the Graduate School (Katie Ullman, Amy Barrios, Araceli Frias), or the University's Title IX coordinator (Sherrie Hayashi).

Visitors, including participants at any University or Graduate School sponsored events, are expected to comply with these same standards, as well as to policies at their place of employment. In addition to any applicable reporting requirements at their home site, visitors are encouraged to report violations here as above.

## Informal Dispute Resolution

Students should be encouraged to go to the departmental Director of Graduate Studies or Department Chair for conflict resolution, if appropriate. Students are also welcome to make an appointment with one of the Graduate School deans to voice complaints or concerns (can be requested through [info@gradschool.utah.edu](mailto:info@gradschool.utah.edu) or by calling 801.585.5529).

## Formal Dispute Resolution

Policy 6-400 covers the process of academic appeal for students wanting to resolve disputes:  
<https://regulations.utah.edu/academics/6-400.php>

## Title IX

The Department of Film & Media Arts support title IX policies, contact information for the Title IX Coordinator for the University is found here: <https://oeo.utah.edu/contact-us>. Additional information on Title IX with regard to reporting sexual assault can be found here:  
<https://sexualassault.utah.edu/reporting/title-ix-on-campus-reporting>

The University does not discriminate on the basis of sex in the education program or activity that it operates, as required by Title IX and 34 CFR part 106. The requirement not to discriminate in education programs or activities extends to admission and employment. Inquiries about the application of Title IX and its regulations may be referred to the Title IX Coordinator, to the Department of Education, Office for Civil Rights, or both.

If you or someone you know has experienced sexual misconduct including sexual harassment, we encourage you to report it to the Title IX Coordinator in the Office of Equal Opportunity and Affirmative Action:

Sherrie Hayashi  
Title IX Coordinator/Director  
Office of Equal Opportunity and Affirmative Action (OEO/AA)  
135 Park Building  
Salt Lake City, UT 84112  
801-581-8365  
[oeo@utah.edu](mailto:oeo@utah.edu)

Online reports may be submitted at [oeo.utah.edu](https://oeo.utah.edu).

For further information, please see:  
<https://www.utah.edu/nondiscrimination/regulations.utah.edu/general/1-012.php>  
[regulations.utah.edu/general/1-011.php](https://www.utah.edu/nondiscrimination/regulations.utah.edu/general/1-011.php)

# Student Safety

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Your safety is our top priority. In an emergency, dial 911 or seek a nearby emergency phone (throughout campus). Report any crimes or suspicious people to 801-585-COPS; this number will get you to a dispatch officer at the University of Utah Department of Public Safety (DPS; [dps.utah.edu](https://dps.utah.edu)). If at any time, you would like to be escorted by a security officer to or from areas on campus, DPS will help — just give a call.

The University of Utah seeks to provide a safe and healthy experience for students, employees, and others who make use of campus facilities. In support of this goal, the University has established confidential resources and support services to assist students who may have been affected by harassment, abusive relationships, or sexual misconduct. A detailed listing of University Resources for campus safety can be found at <https://registrar.utah.edu/handbook/campussafety.php>

Your well-being is key to your personal safety. If you are in crisis, call 801-587-3000; help is close.

The university has additional excellent resources to promote emotional and physical wellness, including the Counseling Center (<https://counselingcenter.utah.edu>), the Wellness Center (<https://wellness.utah.edu>), and the Women's Resource Center (<https://womenscenter.utah.edu>). Counselors and advocates in these centers can help guide you to other resources to address a range of issues, including substance abuse and addiction.

## Safety Resources

University Police: <https://dps.utah.edu>

Phone: 911 or 801.585.2677

*Emergency services*

Crisis Line (24/7): <https://healthcare.utah.edu/uni/programs/crisis-diversion.php>

Phone: 801.587.300

*For crisis intervention, emotional support, and mental health needs*

Suicide Prevention Hotline – Utah: <http://www.suicide.org/hotlines/utah-suicide-hotlines.html>

Crisis Prevention – SafeUT Smartphone App: <https://www.uofuhealth.org/safeut>

*Free 24/7 access to counselors for crisis prevention and emotional support*

University Counseling Center: <https://counselingcenter.utah.edu>

Room 246, Student Services Building (SSB)

Phone: 801.581.6826

Sexual Assault Victim Advocacy: <https://advocate.wellness.utah.edu>

Room 328, Student Services Building (SSB)  
Phone: 801.581.7779

Student Health Center: <https://studenthealth.utah.edu/services>  
Madsen Health Center, 555 Foothill Drive  
Phone: 801.581.6431

Women's Resource Center: <https://womenscenter.utah.edu>  
Room 411, Olpin Union Building

The Office of the Dean of Students: <http://deanofstudents.utah.edu>  
Room 270, Olpin Union Building

# Student Resources

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## Graduate School Resources

### Events

Event & Workshop Calendar: <https://gradschool.utah.edu/events-calendar>

Events & Workshops Description: <https://gradschool.utah.edu/upcoming-events>

### Administrative & Records

Graduate Records Office: <https://gradschool.utah.edu/graduate-catalog/graduate-records-office>

Electronic Graduate Record File: <https://gradschool.utah.edu/current-students/electronic-graduate-record-file-tutorial>

### Awards & Fellowships

Graduate Fellowship Opportunities: <https://gradschool.utah.edu/tbp/graduate-fellowship-opportunities>

Graduate Student Travel Assistance Award: <https://gradschool.utah.edu/current-students/graduate-student-travel-assistance-award>

Early Career Professional Development Program: <https://gradschool.utah.edu/current-students/graduate-student-travel-assistance-award>

Thesis & Dissertation Awards: <https://gradschool.utah.edu/current-students/awards>

### Advocacy

Graduate School Diversity Office: <https://gradschool.utah.edu/diversity>

Graduate School Dean: [dean@gradschool.utah.edu](mailto:dean@gradschool.utah.edu)

### Training & Workshop Programs

International Teaching Assistant Program (ITAP): <https://gradschool.utah.edu/ita>

Three Minute Thesis Training & Competition: <https://gradschool.utah.edu/3MT>

Past Workshops & Trainings: <https://gradschool.utah.edu/resource-library/workshops-videos>

Research Communication: <https://gradschool.utah.edu/science-communication>

### Writing & Manuscript Editing

Thesis Office: <https://gradschool.utah.edu/thesis>

Grammarly: <https://gradschool.utah.edu/grammarly>

## University Resources

### Graduate Writing Center & Graduate Student Reading Room

More information: <https://writingcenter.utah.edu/grad-student-services.php>. The Graduate Writing Center is located in the Marriott Library in the Graduate Student Reading Room. To access the

Reading Room, students must fill out a Graduate Resources Access Form, found at <https://lib.utah.edu/services/education/gradstudents.php>. eTutoring for Graduate Writing is also available. Students can sign up for this service at <https://writingcenter.utah.edu/graduate-services/e-tutoring.php>

### University Libraries

In addition to the research offerings, the Marriott Library has events and programs specifically for graduate students. Check <https://lib.utah.edu/services/education/gradstudents.php> for schedules and more information.

### Professional Development

Career & Professional Development Center Graduate Student Career Coaching:

<https://utah.craniumcafe.com/group/graduate-student-career-coaching>

Graduate Student Teaching Training from Center for Teaching & Learning Excellence:

[https://ctle.utah.edu/events/ctle\\_events.php](https://ctle.utah.edu/events/ctle_events.php)

Higher Education Teaching Specialist Program: <https://ctle.utah.edu/hets>

### Student Health, Wellness, & Recreation

Student Health Center: <https://studenthealth.utah.edu>

University Counseling Center (including Mindfulness Center): <https://counselingcenter.utah.edu>

Center for Student Wellness: <https://wellness.utah.edu>

Campus Recreation Services: <https://campusrec.utah.edu>

### Leadership & Dispute Resources

Dean of Students Office: <https://deanofstudents.utah.edu>

Faculty Ombudsman: <https://academic-affairs.utah.edu/office-for-faculty/facultyombudsman>

Graduate School: <https://gradschool.utah.edu/contact-us>

### Support Groups & Services

Center for Disability & Access: <https://disability.utah.edu>

Office of Equal Opportunity, Affirmative Action, and Title IX: <https://oeo.utah.edu>

Office for Equity & Diversity: <https://diversity.utah.edu>

International Student & Scholar Services: <https://ic.utah.edu>

LGBT Resource Center: <https://lgbt.utah.edu>

Veteran's Support Center: <https://veteranscenter.utah.edu>

Women's Resource Center: <https://womenscenter.utah.edu>